
 **Undergraduate**

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|   | **NOT AN OFFICIAL RECORD** |

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| **Degree:** | **Bachelor of Science in Education** |
| **Awarded:** | **12/2005** |
| **Majors:** | **Bus Tchr Ed: Office Education** |
| **Minor:** | **English** |

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| **Transfer Credit Accepted** |
| **Institution** | **Attended** | **Courses** | **Credit Hours** | **Repeat** |
| Mid Michigan Community College | SUMMER 2002 | SDA 101 | 3.00 |   |
|  | WINTER 2004 | ACC 201 | 4.00 |   |
|  |  | **SubTotal** | **7.00** |  |
|  |  | **Total Transfer Hours** | **7.00** |  |

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| **Fall 2001-2002** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| PSC 105 | Intro American Govt & Politics |   | 3.00 | B+ |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 3.00 | 9.90 | 0 | 3.00 | 3.30 |
| **Cumulative Totals** | 3.00 | 9.90 | 7.00 | 10.00 | 3.30 |

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| **Fall 2002-2003** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| CPS 100 | Computers & Society | Neelima Shrikhande | 3.00 | B |   |
| CPS 165 | Designing Web Pages | Matthew David Emerick | 1.00 | A |   |
| EDU 107 | Introduction to Teaching | Norma J Bailey | 3.00 | A |   |
| MTH 116 | Math For Business I | Terry D Lenker | 3.00 | B |   |
| MUS 110A | Music in Society |   | 3.00 | B+ |   |
| PSY 100 | Intro to Psychology |   | 3.00 | A |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 16.00 | 55.90 | 0 | 16.00 | 3.49 |
| **Cumulative Totals** | 19.00 | 65.80 | 7.00 | 26.00 | 3.46 |

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| **Spring 2002-2003** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| BLR 202 | Legal Environment of Business | Gerald L White | 3.00 | W |   |
| EDU 290 | Technology in Education | Timothy A Brannan | 3.00 | A |   |
| ENG 101 | Freshman Composition | Karen Ann Varanauskas | 3.00 | A |   |
| HEV 370 | Nutrition | John V Logomarsino | 3.00 | B- |   |
| IPC 357 | Public Speaking | Ricky A Buerkel | 3.00 | B+ |   |
| PSY 220 | Developmental Psychology | Renee L Babcock | 3.00 | C+ |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 15.00 | 48.90 | 0 | 15.00 | 3.26 |
| **Cumulative Totals** | 34.00 | 114.70 | 7.00 | 41.00 | 3.37 |

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| **Summer I 2002-2003** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| BIS 221 | Computers in Business I | Karl L Smart | 3.00 | A |   |
| ENG 251 | Am Lit Colonial-Romantic | Jerry Danny Patterson | 3.00 | B |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 6.00 | 21.00 | 0 | 6.00 | 3.50 |
| **Cumulative Totals** | 40.00 | 135.70 | 7.00 | 47.00 | 3.39 |

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| **Summer II 2002-2003** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| BLR 202 | Legal Environment of Business | Elizabeth A Campbell | 3.00 | A |   |
| ENG 236 | English Literature | Ronald R Primeau | 3.00 | A- |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 6.00 | 23.10 | 0 | 6.00 | 3.85 |
| **Cumulative Totals** | 46.00 | 158.80 | 7.00 | 53.00 | 3.45 |

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| **Fall 2003-2004** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| BIS 288 | Business Computer Graphics | Karl L Smart | 3.00 | A |   |
| BLR 222 | Racial Justice Through Law | Matthew John Coffey | 3.00 | B+ |   |
| ENG 234 | Introduction to Literary Analysis | Ronald R Primeau | 3.00 | A- |   |
| ENG 349 | Shakespeare | Kristen McDermott | 3.00 | B |   |
| PHL 318 | Business Ethics | Gary Fuller | 3.00 | A |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 15.00 | 54.00 | 0 | 15.00 | 3.60 |
| **Cumulative Totals** | 61.00 | 212.80 | 7.00 | 68.00 | 3.48 |

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| **Spring 2003-2004** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| ART 126 | Intro to the Visual Arts |   | 3.00 | A |   |
| BIS 212 | Adv Word Processing Applications | Susan K Switzer | 3.00 | A |   |
| BIS 297T | Tech Field Experience | Nancy Ellen Hicks | 1.00 | A |   |
| ENG 201A | Advanced Composition | Karen M Radell | 3.00 | A |   |
| HST 110 | American Experience | David William Guard | 3.00 | B+ |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 13.00 | 49.90 | 0 | 13.00 | 3.83 |
| **Cumulative Totals** | 74.00 | 262.70 | 7.00 | 81.00 | 3.55 |

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| **Summer I 2003-2004** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| BIS 251 | Field Experience in Bus Ed | Nancy Ellen Hicks | 1.00 | CR |   |
| GEO 373 | Latin America |   | 3.00 | A |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 3.00 | 12.00 | 0 | 4.00 | 4.00 |
| **Cumulative Totals** | 77.00 | 274.70 | 7.00 | 85.00 | 3.56 |

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| **Summer II 2003-2004** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| BIS 327 | Web Site Development | Zhenyu Huang | 3.00 | A |   |
| BIS 360 | Business Communication | Susan K Switzer | 3.00 | A |   |
| ENG 294 | Introduction to Creative Writing | Matthew M Roberson | 3.00 | A |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 9.00 | 36.00 | 0 | 9.00 | 4.00 |
| **Cumulative Totals** | 86.00 | 310.70 | 7.00 | 94.00 | 3.61 |

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| **Fall 2004-2005** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| BIS 280 | Office Infomation Processing | Susan K Switzer | 3.00 | A |   |
| BIS 351 | Mthds Teach Typ/Wrd Proc | Nancy Ellen Hicks | 1.00 | A |   |
| BIS 352 | Methods of Teaching Office Cluster | Nancy Ellen Hicks | 1.00 | A |   |
| BIS 353 | Methods Tchng Sec Accounting | Nancy Ellen Hicks | 1.00 | A |   |
| CHM 101 | Armchair Chemistry | Katherine O Blystone | 3.00 | A |   |
| EDU 310 | Psych Foundations of Education | Shane S Cavanaugh | 3.00 | B+ |   |
| EDU 325 | Mid & High Sch Teaching Methods | Peggy H Burke | 3.00 | A |   |
| ENG 175 | Nature of Language | William C Spruiell | 3.00 | CR |   |
| MLE 381 | Need & Characteristics Yng Adol | Peggy H Burke | 3.00 | A |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 18.00 | 69.90 | 0 | 21.00 | 3.88 |
| **Cumulative Totals** | 104.00 | 380.60 | 7.00 | 115.00 | 3.65 |

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| **Spring 2004-2005** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| BIS 350 | Principles of Bus Education | Nancy Ellen Hicks | 3.00 | A |   |
| BIS 451 | Coordination in Voc Education | Karl L Smart | 3.00 | A |   |
| EDU 450 | Content Area Literacy | David Anthony Opalewski | 3.00 | A |   |
| EDU 495 | Foundations of Education | Colleen Moore | 3.00 | A- |   |
| ENG 311 | Teaching Lit in Sec Sch | Susan B Steffel | 3.00 | A |   |
| ENG 371 | Pedagogic Grammar | Beth Lewis Samuelson | 2.00 | A |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 17.00 | 67.10 | 0 | 17.00 | 3.94 |
| **Cumulative Totals** | 121.00 | 447.70 | 7.00 | 132.00 | 3.70 |

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| **Summer I 2004-2005** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| ENG 513B | Readng Comprhensn Wrkshp | Susan B Steffel | 3.00 | A |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 3.00 | 12.00 | 0 | 3.00 | 4.00 |
| **Cumulative Totals** | 124.00 | 459.70 | 7.00 | 135.00 | 3.70 |

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| **Summer II 2004-2005** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| BIS 401 | Cooperative Occupational Experience | Nancy Ellen Hicks | 3.00 | A |   |
| MGT 312 | Intro to Management | Robert J Lichtman | 3.00 | A |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 6.00 | 24.00 | 0 | 6.00 | 4.00 |
| **Cumulative Totals** | 130.00 | 483.70 | 7.00 | 141.00 | 3.72 |

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| **Fall 2005-2006** |

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| **Course** | **Title** | **Instructor** | **Credit Hours** | **Grade** | **Repeat** |
| EDU 432 | Student Teaching Seminar | F Howes Smith | 3.00 | A |   |
| EDU 458 | Student Teaching | F Howes Smith | 10.00 | CR |   |
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|  | **GPA Hours** | **Grade Points** | **Transfer Hours** | **Total Hours** | **GPA** |
| **Semester Totals** | 3.00 | 12.00 | 0 | 13.00 | 4.00 |
| **Cumulative Totals** | 133.00 | 495.70 | 7.00 | 154.00 | 3.72 |